



Archdiocese of Louisville

212 EAST COLLEGE STREET • P O BOX 1073 • LOUISVILLE KENTUCKY 40201-1073

August, 1996

CLERGY PERSONNEL

Dear Reviewer

The Priests' Council of the Archdiocese of Louisville has initiated a program to assist pastors in reviewing the effectiveness of their ministry. Each pastor is expected to participate in this review. You have been selected to express your insights and observations of Father Clark. The enclosed letter from him expresses his desire that you be included in this process of review. This is the fifth year we have used the review process from the Diocese of Cleveland so please ignore any such references to Cleveland.

As Director of the Office of Clergy Personnel I need your input on the enclosed questionnaire. Father Clark has given me your name as one who could offer good insight into his work. Since a number of names were submitted to be reviewers, Father will not know that you are among those who were chosen to respond to the questionnaire.

I ask that you please fill out the questionnaire as honestly and objectively as you can. These questions seek your honest impressions of how Father Clark carries out his priestly role and responsibilities. Your written comments in each section will be especially helpful.

Father Clark will not see the forms or your comments. **Within a week after you receive this form, please return it to the Office of Clergy Personnel** in the stamped, self-addressed envelope marked "confidential". After all the reviews have been received they will be summarized by a fellow priest chosen by Father Clark who will then meet with him. **All of the individual responses will be destroyed.** A summary statement will then be forwarded to Archbishop Kelly and the Priests' Personnel Board.

I am grateful for the time and effort you will spend in this review process. Please consider this as your own ministry to your pastor, Father Clark. By our working together I am certain that the priestly ministry of our archdiocese can grow stronger and more effective.

Sincerely,

Reverend J. Wayne Jenkins
Director
Office of Clergy Personnel