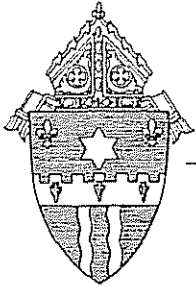


*J. T. R. Clark*



## Archdiocese of Louisville

212 EAST COLLEGE STREET • P O BOX 1073 • LOUISVILLE KENTUCKY 40201-1073

CLERGY PERSONNEL

September 26, 1996

Reverend Thomas L. Boland  
Holy Spirit Church  
3345 Lexington Road  
Louisville, Kentucky 40206

Dear Tom,

Enclosed is Tom Clark's appraisal of his pastorate for the past five years at Saint Timothy. As previously arranged, you have agreed to meet with Tom after carefully scrutinizing the enclosed documents.

As you can see Rosemarie has tabulated the statistical profile and typed, in some semblance of order, the written comments of his peers and parishioners. Your responsibility is to summarize this information on the Memo of Understanding with commendations and recommendations. When this has been completed, please contact Tom and set up a meeting with him to discuss the appraisal. At that time Tom can add any comments or observations of his own to the Memo of Understanding.

Both of you are to sign the Memo of Understanding with Tom receiving a copy and the original sent to me. I will share it with Archbishop Kelly and the other members of the board at our next meeting.

Please reassure Tom that once the Memo of Understanding has been received by this office all materials except the memo will be destroyed. It goes without saying that you will destroy all documents which you have received, too.

Thank you, Tom, for undertaking this difficult but necessary task. I know the Holy Spirit will gift you with wisdom and understanding.

In His service,

Reverend J. Wayne Jenkins  
Director  
Office of Clergy Personnel

DAR 05660