

LOS ANGELES UNIFIED SCHOOL DISTRICT
Confidential Reference Form for Classified Employment

We at the Los Angeles Unified School District strive for excellence in the service we provide and in the employees we hire. District employees must be of good character and conduct with a law-abiding record that meets District employment standards. Please assist us in the selection of such employees by completing the following reference, needed in our office by 9/15/01. We appreciate the time you take to help us.

RETURN OR FAX TO: LAUSD Personnel Selection Branch, P.O. Box 512298, Los Angeles, CA 90051-0298. Fax: (213) 353-4210

Name/Address of company providing reference: Monsignor Richard J. ... San Buenaventura Mission 3424 Wilshire Blvd. Los Angeles, CA 90010	Person providing reference information: Name: _____ Job Title: <u>VICAR FOR CLERGY</u> Length of time you have known applicant: <u>20+ years</u> Have you supervised this applicant? () Yes <input checked="" type="checkbox"/> No Signature: <u>[Signature]</u> Date: <u>9-7-2001</u> Tel. # _____ Fax # _____
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Please note: Effective January 1, 1995, California Civil Code Section 47 provides protection from tort liability to a current or former California employer who upon request, without malice and based on credible evidence, provides information to a prospective employer about the job performance or qualifications of an applicant. *This applicant has signed an authorization to release information which is on file in our office.*

EMPLOYMENT VERIFICATION	
APPLICANT NAME: <u>Pina, Joseph D.</u>	Applied for: <u>Community Outreach Organizer</u>
Employment information provided:	Dates of employment: From: <u>7/94</u> To: <u>2/98</u>
Job Title: <u>Associate Pastor</u>	Hours worked per week: _____
Social Security #: _____	Reason for leaving: <u>Career change</u>
<i>Please explain "No" answers. Additional comment space is provided on the back of this form.</i>	
1. Does the information provided by the applicant (above) agree with your records of this person's employment? <i>Please indicate differences.</i>	<input checked="" type="checkbox"/> Yes () No
2. Does this person establish and maintain effective, ongoing, cooperative working relationships?	() Yes <input checked="" type="checkbox"/> No
3. Does this person regularly provide satisfactory customer service to all individuals served within and outside the organization?	<input checked="" type="checkbox"/> Yes () No
4. Does this person comply with instructions, procedures and regulations applicable to job duties?	() Yes <input checked="" type="checkbox"/> No
5. Is this person's record of attendance, punctuality, and notification of unavoidable absences acceptable according to your organizations standards?	<input checked="" type="checkbox"/> Yes () No
6. Does this person carry out all job duties in an ethical and safe manner?	() Yes <input checked="" type="checkbox"/> No
7. Should the Los Angeles Unified School District consider anything else regarding this candidate's employment suitability? <i>Please be specific.</i> <u>SEE ANSWER</u>	<input checked="" type="checkbox"/> Yes () No
8. Would you hire this person again? <i>Please be specific about strengths, weaknesses and other information pertinent to this decision.</i>	() Yes <input checked="" type="checkbox"/> No

PSBREF D01:165-D-MR/ssd Check () if you have made additional comments on the back of this form.

Additional Comments:

MR. PINA HAS MANY FINE QUALITIES, BUT IS NOT THE MOST STABLE OF INDIVIDUALS. I WOULD NOT RECOMMEND HIM FOR A POSITION IN THE SCHOOLS.