The Diocesan Memorandum is published monthly as a service to clergy, religious and lay leadership in the Diocese of Cleveland.

The deadline for the next Diocesan Memo is the tenth of this month.

** The Diocesan Memorandum is now on the WEB for your convenience. Enter the Cleveland Catholic Diocese website anytime at http://www.dioceseofcleveland.org and just click on the tab marked “Diocesan Memorandum.”

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**Office of the Bishop**

CATHOLIC COMMUNICATION COLLECTION SEPTEMBER 27

The Collection for the Catholic Communication Campaign provides grants to Catholic organizations that share our experience of faith, worship, and witness through social media sites, podcasts, television, radio, and print media. Please support this important work and be generous in the collection. Your generosity is a direct act of witness in itself, as you facilitate the communication of the gospel message.

OFFICE FOR WORSHIP

ORDINATION OF TRANSITIONAL DEACONS

On Saturday, 24 October 2015, at 10:00 a.m. Bishop Lennon will ordain men to the transitional diaconate. The clergy, religious and lay faithful of the Diocese of Cleveland are cordially invited to attend this celebration held at the Cathedral of St. John the Evangelist, 1007 Superior Ave. E., Cleveland, OH.
Please park in the surface lot next to the cathedral first. If that lot becomes full, parking will be available in the attached garage.

**SUNDAY, 1 NOVEMBER 2015 - SOLEMNITY OF ALL SAINTS**

Sunday, 1 November 2015 is the solemnity of All Saints. Vigil Masses after 4:00 p.m. on Saturday evening should anticipate this solemnity. Sunday evening Masses should also celebrate the feast of All Saints, and Evening Prayer should be Evening Prayer II of the Solemnity. Monday Masses should celebrate the feast of All Souls.

**THE ROMAN MISSAL – A BOOK OF THE CHAIR**

The June newsletter from the USCCB-BCDW reported plans to move forward with a new liturgical book, a “Book of the Chair.”

Due to the weight of the *Roman Missal, third edition*, a particular problem for younger altar servers, many priests had asked for a “book of the chair” or an edition for Sundays and Solemnities only.

After reviewing results from an informal survey conducted by the FDLC, the committee endorsed the publication of a book with excerpts containing only the texts that are spoken when the priest is at the chair.

The final edition would have to be approved by the Committee, the body of Bishops, and then be confirmed by the Holy See.

**EXTRAORDINARY MINISTERS OF HOLY COMMUNION FORMATION SESSIONS**

Registration for the Fall 2015 sessions began at the end of August. Parishes and institutions should have received an email with dates, times, locations and the password to register their nominees. If you have not received this information please visit the Office for Worship website for a list [http://www.dioceseofcleveland.org/worship/emhcformationsessions/](http://www.dioceseofcleveland.org/worship/emhcformationsessions/) and contact our office at 216-696-6525 ext. 3630 if you need the password.

Certificates for attendees at the Spring 2015 sessions are being sent as our office receives signed lists and paid invoices.

**EXTRAORDINARY MINISTERS OF HOLY COMMUNION - EXPIRATIONS**

Bishop Lennon issued a letter to all extraordinary ministers of Holy Communion on 27 July 2015. Part of his letter stated:

“*There will no longer be a requirement to formally renew current extraordinary minister commissions at the expiration of the original five-year certification term. Current extraordinary ministers will not be required to attend another formation*"
session, although if anyone wishes to avail themselves of the opportunity to refresh themselves in their ministry, they are most welcome.”

To see the complete letter, please visit the Bishop’s Letters page of our website at: http://www.dioceseofcleveland.org/worship/bishops-letters/

**PAYMENTS TO THE OFFICE FOR WORSHIP**

To be sure of hassle-free payments of invoices, we are asking you to update the “pay to” portion of your checks to our office.

Please make checks payable to:

**Diocese of Cleveland**

*then mail them to:*

Diocese of Cleveland Office for Worship
1404 E. 9th Street, Sixth Floor
Cleveland, OH 44114

**TRIBUNAL**

**2015 FIRST STEP PROGRAMS – IMPORTANT NEW INFORMATION**

To date, we have had the privilege of meeting over 1600 people through the First Step Program. Our thanks go out to the priests, deacons, pastoral ministers who have supported and encouraged individuals though this process. We are pleased to be able to continue this important evangelization aspect of our ministry. Your assistance in publicizing these programs is much appreciated. Please refer to the Tribunal website (www.dioceseofcleveland.org/tribunal) for testimonials about the program from past participants that might be helpful when publicizing the programs. **In addition, please remember to pass on the fact that the Tribunal no longer requests any fees for cases.**

We have changed the program to make it easier for participants to submit their case. The participants will still come to the general meeting, but the follow-up to submit the case will be done with the procurator. Participants will answer the First Step questionnaire (twelve questions) and gather the required paperwork. When they meet with their procurator, the procurator will ensure that all required information has been completed and submit the case to the Tribunal. **The procurator must be certain that the First Step questionnaire, showing the watermark, is included with the petitioner’s answers. If the watermarked questionnaire is not included, the case will be returned to the procurator.**
The Church’s teachings on marriage, divorce, and remarriage are often misunderstood. This program is offered to help everyone, especially those who have experienced divorce, learn more about Catholic teaching in these areas. Representatives from the Ministry to the Divorced Office of the Department for Marriage and Family Ministry will also be present to explain their ministry to those who are divorced.

In any endeavor, taking the “first step” is always the most difficult. The First Step Program helps individuals to navigate the path of healing and closure, of which the annulment process is an important aspect.

The remaining schedule for the general meetings in 2015 is:
- Tuesday, 15 September 2015, at Immaculate Heart of Mary Parish, Cuyahoga Falls, at 7:00 p.m.
- Tuesday, 13 October 2015, at St. Ambrose Parish, Brunswick, at 7:00 p.m.

Please see the bulletin announcement section for an announcement which can be used to publicize these meetings. Thank you for your assistance.

For more information check our website: [www.dioceseofcleveland.org](http://www.dioceseofcleveland.org)
Or call the Tribunal: 216-696-6525/800-869-6525, ext. 4000

**YEAR OF CONSECRATED LIFE**

Pope Francis has called for a special yearlong focus on consecrated life, asking the Church's religious sisters, brothers and priests to 'wake up the world’ with their testimony of faith, holiness and hope. The Year of Consecrated Life continues through 02 February 2016.

**DIOCESAN PILGRIMAGE 2015**

Join with us this summer for the Year of Consecrated Life Pilgrimage beginning 7 June 2015 to 13 September 2015. Religious communities have and will continue to be opening the doors of their homes and centers of ministry to welcome and connect personally with pilgrims; to discover the beauty of Christ’s love and how to live our relationship with Jesus Christ on our journey to God who is the beginning and end of life’s pilgrimage. Here is the final date and site:
Date: Religious Order and Pilgrimage Site:

September 13 Ursuline Sisters of Cleveland, OSU and Sisters of the Living Word, SLW
Ursuline Motherhouse
2600 Lander Road
Pepper Pike 44125

Please note: Passports will continue to be accepted for completion of the pilgrimage at the Cathedral of St. John the Evangelist in Cleveland until 2015 September 27.

Additional detailed information for the remainder of the pilgrimage is available online at www.churchvocations.com, or please contact Terrie Baldwin in the Office of Evangelization at (216) 696-6525, ext. 2540 or at tbaldwin@dioceseofcleveland.org.

Chancery

CATHEDRAL of ST JOHN the EVANGELIST

HELEN D. SCHUBERT
CONCERTS FALL 2015

Cathedral of St John the Evangelist; 1007 Superior Ave @ E 9th St;
Cleveland Ohio 44114
All concerts are FREE, (no tickets, no reservations)
Free secure parking: Cathedral garage on Rockwell Ave @ E 9th St

September 30 – Wednesday @ 7:30 p.m.
The Rose Ensemble (St Paul MN); Jordan Sramek, Founder/Artistic Director
Slavic Wonders: Feasts and Saints in Early Russia, Poland, and Bohemia
Medieval chants, joyful hymns and magnificent choral works from the Russian Orthodox & Latin traditions, mingled with tales of Slavic folk heroes, the Rose Ensemble, hailed by presenters and audiences as ethereal and captivating, has presented this program to capacity crowds across the U.S. and Europe.

November 7 - Saturday @ 7:30 p.m.
Quire Cleveland (Cleveland OH); Ross Duffin, Artistic Director
Sing You after Me: Eight centuries of wondrous rounds & canons
Fun, interesting, and appealing music by composers: Byrd, Bach,
Mozart, Beethoven, Brahms, and Britten, Quire explores the captivating sounds of one voice following another in ingenious, beautiful harmony. Critically acclaimed for their “stunning panache” and “rich mosaic of music,” while "combining stylistic truth with vocal elegance."

December 4 - Friday @ 7:00 p.m.

Daughters of St Paul Choir (Boston MA); Sr. Bridget Charles Ellis FSP, Director

Christmas with the Daughters of St Paul
The Daughters of St. Paul Choir under the direction of Sr Bridget Ellis FSP, known for their fresh arrangements of time-honored classics, presents well-loved carols and holiday favorites combining a heartwarming collection of both lively and moving songs that celebrates the glory, wonder and joy of the Christmas season.

Catholic Community Foundation

2015 CATHOLIC CHARITIES ANNUAL APPEAL

Good News! As of 31 July, the 2015 Catholic Charities Annual Appeal has raised $10,453,707 in pledges, 93% of its $11,300,000 goal. Ninety-five parishes have met or exceeded their parish goals and the generosity of parishioners in support of Catholic Charities programs and services continues to provide help and create hope throughout Northeast Ohio.

To help keep parishioners up to date on the Appeal’s progress, we ask that parishes publish information bi-monthly about their parish goal and their parish’s progress in reaching that goal in the parish bulletin, on websites, in e-communications and through pulpit announcements. Please remember to encourage fulfillment of all pledges by 31 December 2015.

For further information and for up to date bulletin and pulpit announcements please visit the Appeal website: www.catholiccommunity.org/2015appeal/news or contact Meghan McGuan at 800.869.6525 ext. 1049 or mmcguan@catholiccommunity.org.

THE APPEAL FOR PRIESTLY FORMATION

Previous donors to the Appeal for Priestly Formation who have not yet given will receive a follow-up letter in late September. Please encourage the generous response of your parishioners to this Appeal.
which provides financial support to our seminarians discerning for the priesthood. If you have any questions, please contact Karen Joyce at 800-869-6525 ext. 1049 or kjoyce@catholiccommunity.org.

LAWYERS GUILD

The Lawyers Guild will celebrate Red Mass on Friday, October 16 at 10:30 a.m. at the Cathedral of St. John the Evangelist. This special liturgy invokes the blessing and guidance of the Holy Spirit upon the courts of the State. The main celebrant and homilist for the liturgy will be Bishop Richard Lennon. A 12 noon luncheon will follow at Cleveland Marriott Downtown at Key Center, 127 Public Square, where United States Federal Judge Patricia A. Gaughan will receive the 2015 St. Thomas More Award.

St. Thomas More (1478-1535) was an English statesman who served as Chancellor under the reign of Henry VIII. More opposed the King’s attempt to divorce his wife and refused to renounce the authority of the Pope. For that he was beheaded. In 1935, Sir Thomas More was canonized by the Roman Catholic Church and is considered the patron saint of lawyers. The St. Thomas More Award is named in honor of this Catholic statesman who served with integrity and held on to his values in spite of fierce resistance.

The Lawyers Guild will also honor the Military Chaplains with a Special Recognition Award. Accepting the proclamation at the luncheon will be Archbishop Timothy P. Broglio, Archdiocese of the Military Services, USA. Archbishop Broglio will also concelebrate the Red Mass.

For information regarding membership in the Guild, the Red Mass or the St. Thomas More Award and/or luncheon, please contact Colleen Rigo at (216) 696-6525, ext. 4080, or via e-mail at crigo@catholiccommunity.org or visit catholiccommunity.org/lawyers.

TABOR FUND AWARDS

Applications for Tabor Fund Grant Awards are now available for the 2015B cycle. Awards are intended to provide an opportunity for ministers to refresh and/or re-energize their spirituality, faith, mind and/or physical well-being, as part of fostering personal development and improving their ministry. Awards will be made in the following categories: Education and Formation, Sabbaticals and Retreats.

Any bona fide employees (paid or volunteer), lay, and religious who work in any recognized ministry within the Catholic Diocese of Cleveland; this includes parishes, religious orders, recognized
ministries and offices of the Diocese. While priests cannot receive individual awards, they may participate in Education and Formation initiatives. The application deadline for the Tabor Fund Grant Awards Program is September 15th.

You may access the application and guidelines by visiting www.catholiccommunity.org under the menu option: About Us. Select Grants from the drop down menu and then select the Grant Making option. Questions may be directed to Lauren Gannon at 216-696-6525, ext. 4200 or lgannon@catholiccommunity.org.

OFFICE OF STEWARDSHIP

UPCOMING EVENTS

Thursday, 24 September, 12 noon-2:00 and 6:30-8:30 p.m.
Communicating the Pastor's Voice (back by popular demand)
A comprehensive communication system is a hallmark of a parish practicing good stewardship, whereby all parishioners are kept up to date regarding every aspect of parish life. This 2-hour workshop is designed to get you started on the process of effective communications within your parish community. Designed to be effective for pastors, stewardship directors, and ministry leaders, we begin by discussing how to identify the people in your parish who can connect and communicate effectively with parish membership. Visit www.dioceseofcleveland.org/stewardship for further information and registration or contact Colleen Rigo at 216-696-6525 (800-869-6525) x4080 or via email at: crigo@catholiccommunity.org.

Saturday, 7 November, 8:30-3:30 p.m.
Holy Family Parish, Parma
2015 Stewardship and Evangelization Conference
Looking for new ways to refresh (or start!) your ministries of stewardship or evangelization? Don’t miss the next Stewardship and Evangelization Conference, which features two keynote speakers and a wide-variety of breakout sessions highlighting practical resources to benefit any size parish!

Our keynotes include Brian Starks, PhD., Associate Professor of Sociology, Kennesaw State University who addresses The Parish: Mission or Maintenance. In addition, Mary Amore, PhD., Executive Director, Mays Lake Ministries addresses Personal Relationship with Jesus Christ.
Breakouts include:
- Spirituality of Stewardship
- Gratitude – the Key that Opens the Door to Discipleship
- Stewardship in 30 Days
- Parish Communications: Living the Mission vs. Paying the Bills
- Tools for Engagement: Parish Service Day
- Joyfully Gifted, a spiritual gifts discernment process
- Year-Round Stewardship Education

Don’t miss! Visit [www.dioceseofcleveland.org/stewardship](http://www.dioceseofcleveland.org/stewardship) for continuing updates and registration beginning September 15.

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**Finance**

**HUMAN RESOURCES**

**DOL NARROWS INDEPENDENT CONTRACTOR CLASSIFICATION**

More workers may be entitled to overtime due to July 15, 2015 Department of Labor (DOL) guidance that defines “independent contractor” narrowly enough for many previously classified as independent contractors to now be properly classified as employees. This narrowing of the definition of independent contractor is due partly to the DOL de-emphasizing the degree to which a business controls an individual’s work and focusing instead on the **economic realities test**, which looks at whether the worker is economically dependent on the employer or in business for him/herself. Please refer to [www.dol.gov/whd/workers/Misclassification/AI-2015_1.pdf](http://www.dol.gov/whd/workers/Misclassification/AI-2015_1.pdf) for more information.

**WAIVER REQUIRED FOR VOLUNTEERS**

A volunteer is defined as a person who renders time or services directly to the named insured without any type of remuneration or financial compensation. Insured locations MUST keep on file a signed statement from EACH of its volunteers acknowledging they understand and are completely aware of their personal potential liability for uncovered exposures while acting on your behalf. The Acknowledgement of Uncompensated Volunteer form is available online in the Master Insurance Program at [www.discplan.org](http://www.discplan.org).

Contact Donna Speagle, Director of Human Resources, at (216) 696-6525, ext. 8760 or [dspeagle@dioceseofcleveland.org](mailto:dspeagle@dioceseofcleveland.org) with any questions.
EXALT (XLT!)  
Join us for an evening of prayer, song, and praise with Eucharistic Adoration on **17 September 2015**, 7:00 – 9:30 p.m. in Sacred Heart Chapel on the campus of the Center for Pastoral Leadership in Wickliffe. A time for reconciliation will also be available. Visit www.clepriesthood.com or call 440-943-7630 for more details.


DISCOVERY DAYS  
Discovery Days will be offered for the seventh and eighth grade students at the Center for Pastoral Leadership during the 2015-2016 academic school year on the following Fridays from 9:30 a.m. – 1:30 pm.:


Call the Vocation Office at 440-943-7630 to reserve a date for your school!

NATIONAL PRIESTHOOD SUNDAY – 25 October 2015  
**National Priesthood Sunday** will be observed 25 October 2015. An informational flyer with ideas to help celebrate with your school and parish community will be mailed mid-September to all pastors, principals, directors of religious education, council chairpersons, and parish secretaries. Seminarian Photo Poster [17 x 22 (four-fold) and 11 x 17 (two-fold) formats] and prayer cards (*Prayer for Priests and Seminarians*) will be available free-of-charge. Please use the form that will be provided with the mailing, or email poster and prayer card requests to mavenoso@dioceseofcleveland.org. For further information contact the Vocation Office at 440-943-7630.

CANONIZATION OF ST. JUNIPERO SERRA  
Join with the Serrans from District 85 as they gather on Sunday, 27 September 2015 at the Cathedral of Saint John the Evangelist to celebrate the canonization of Saint Junipero Serra. Bishop Richard Lennon will be the celebrant at 12:15 p.m. Mass.
**MARK YOUR CALENDARS – IMPORTANT VOCATION DATES**

For further information on any or all of the following programs, contact the Diocesan Vocation Office at 440-943-7630:

- **National Vocation Awareness Week** - November 1-7, 2015
- **Pro Orantibus Day** - November 21, 2015
- **Closing of Year of Consecrated Life** - February 2, 2016
- **World Day of Prayer for Consecrated Life** - February 7, 2016
- **Bishop’s Seminary Brunch** - March 13, 2016
- **World Day of Prayer for Vocations** - April 17, 2016

**WAKE UP THE WORLD! DIOCESAN PILGRIMAGE 2015**

Invite your parishioners to participate in the *Wake Up The World!* Diocesan Pilgrimage 2015 by visiting the *Ursuline Sisters of Cleveland* and the *Sisters of the Living Word* at the Ursuline Motherhouse on Sunday, September 13, 2015 from 1:30 – 4:00 p.m. For more information regarding the pilgrimage and locations, visit [www.churchvocations.com](http://www.churchvocations.com).

**YEAR OF CONSECRATED LIFE**

Pope Francis has declared November 21, 2014 to February 2, 2016 as the *Year of Consecrated Life* to celebrate the charism of religious life and its capacity to “awaken the world.” The Diocesan Vocation Office, with the Office of Evangelization, has convened an energized and hopeful collaboration of lay people and religious men and women in response to the invitation of Pope Francis to invite people to learn about this special charism. This unique collaboration of the diocese and religious communities aims to educate Catholics and the wider community about religious life today.

Your support of this initiative can be offered through your personal prayers as well as gathering the prayers of those in your parish, school, or organization. Please visit [www.churchvocations.com](http://www.churchvocations.com) for future announcements regarding the *Year of Consecrated Life*.

Posters featuring the women and men in formation for consecrated life from or within the Diocese of Cleveland are available by contacting the Diocesan Vocation Office, 440-943-7630 or [mavenoso@dioceseofcleveland.org](mailto:mavenoso@dioceseofcleveland.org).

**SEMINARY VOCATION OFFICE**

High School Shadow Visits are geared to individual or small groups of young men who are juniors or seniors in high school and interested in meeting seminarians and learning more about Borromeo Seminary. Individual visitors “shadow” a Borromeo seminarian through his day of seminary life. This visit can also include an overnight. Please call 440-943-7660 for details.
HIGH SCHOOL GROUP VISIT DAYS

High School Visit Days are geared to groups of young men who are interested in meeting our seminarians and learning more about Borromeo Seminary. Usually accompanied by a teacher or campus minister, students are invited to come for a presentation of the seminary, which includes discussion time for any questions they may have, a tour, Mass and lunch. High school teachers and youth ministers are asked to gather and invite a group of their high school students for this kind of visit. Please call 440-943-7660 for details.

CROSSING THE THRESHOLD SERIES

This series is intended for men (at least college age) who are interested in an ongoing group conversation to discern Diocesan Priesthood. The monthly group will meet at the Center for Pastoral Leadership from September through February. Priests and seminarians will offer various presentations and reflections throughout the series. If you know of a man who could benefit from this experience, please encourage him to call or e-mail Father Michael McCandless (440-943-7660 or mmccandless@dioceseofcleveland.org). You are also welcome to simply submit his name, address, and telephone number/e-mail and we will be happy to initiate a conversation.

DUC IN ALTUM RETREATS

In Luke 5, Jesus tells his disciples to “put out into the deep.” This Come and See weekend experience at Borromeo and Saint Mary Seminaries provides an overnight retreat for men between 17 and 44 years of age, offering the opportunity to experience life at the seminary. Upcoming weekends are 2-4 October, 2015 and 4-6 December, 2015. Please take a few minutes to identify a few potential candidates and call (440-943-7660), fax (440-943-7577), or email (mmccandless@dioceseofcleveland.org) their names and addresses. We’ll see that they receive a personal invitation.

SAINT MARY SEMINARY OUTREACH TRUST FUND

Funds are now available through the "Outreach Trust Fund" administered by Saint Mary Seminary. Through the generosity of an anonymous donor, money is available to provide assistance for projects that will aid the poor of the Diocese, promote vocations especially among minority groups, or assist the foreign missions. This Fund is unrelated to the Seminary Endowment Fund which helps finance operations at the Seminary. Trustees are now accepting proposals requesting funding up to $10,000.
For an application, please write to Ms. Kathryn Simmons, St. Mary Seminary, 28700 Euclid Avenue, Wickliffe, Ohio 44092. Completed applications must be submitted no later than October 1, 2015. Grants will be funded in December 2015 or January 2016.

Parish Life and Development

**ASIAN CATHOLIC COMMUNITY CELEBRATION**

Mark your calendars for the Annual Celebration with the Asian Catholic Community on Sunday 4 October 2015. The theme for this year’s gathering is Family: To Love is Our Mission. Bishop Richard Lennon will be the celebrant at the Mass beginning at 12:00 Noon at St. Clarence Church, 30106 Lorain Road, North Olmsted, Ohio 44070. Mass will be followed by a dinner and program in the Pavilion. The Asian community extends an invitation to all who would like to join them for this wonderful day! For additional information call, 216 696 6525 or 800 869 6525 x 3500.

**DIOCESAN MINISTRY TO THE INCARCERATED**

**LEAF Ministry**

LEAF Ministry - Listening, Encouraging, and Assisting Families

Do you have families in your parish, who, because of the incarceration of a loved one, experience isolation, shame, guilt, and an overwhelming sense of being alone? The LEAF Ministry has been formed to be of support to these families. Groups meet monthly offering an opportunity to those who come to listen and share community, network and learn from others who understand their situation, challenges, fears and emotions. All are welcome to participate irrespective of faith affiliation. For more information and to verify the schedules, please call one of the following parishes and visit the website: www.leafministry.org No pre-registration is necessary.

It is our intention to continue to form additional groups in the various areas of the diocese. If you are interested in beginning a group or want more information, call Sister Rita Mary, SND at 800 869 6525 or 216 696 6525x 2200.

**LEAF Pearl Road** a ministry of Mary Queen of Peace Parish will begin a group on Wednesday, 23 September at 7:00 p.m. Mary Queen of Peace Parish is located at 4423 Pearl Road, Cleveland, Ohio 44109 (Call 216-749-2323.)
LEAF East a ministry of Holy Angels Parish in Bainbridge at 18205 Chillicothe Road meets on Thursday, 24 September 2015 at 7:00 p.m. (Call 440-708-0000)

LEAF West a ministry of St. Ladislas Parish, Westlake and Sacred Heart Chapel, Lorain meets at St. Ladislas Parish, 2345 Bassett Road, Westlake on 9 September 2015 at 7:00 p.m. This is a bi-lingual group which also provides a group for teens. (Call Paula at 216-696-6525x 3500 for details)

LEAF Central a ministry of St. Agnes-Our Lady of Fatima Parish at 6800 Lexington Ave. in Cleveland, Ohio 44103. (Call 216-391-1655 for details)

LEAF Hudson a ministry of St. Mary Parish in Hudson at 340 N. Main Street will meet Monday, 7 September 2015. St. Mary Church is located at 340 N. Main Street, Hudson, Ohio 44236, (Call: 330-653-8118.)

LEAF Akron a ministry of Nativity of the Lord Jesus Parish in Akron will meet on Thursday, 25 September 2015 at 7:00 p.m. Nativity of the Lord Jesus Parish is located at 2425 Myersville Road, Akron, Ohio 44312 (Call 330-699-5086 for details).

OFFICE OF MINISTRY TO AFRICAN AMERICAN CATHOLICS

Save the date! 9 October and 10 October 2015 are important dates for your calendars! Bridging the Racial Divide – A Forum on Race is being offered at St. John of the Cross Parish, 140 Richmond Road in Euclid.

The keynote speaker, Rev. Clarence Williams, CPPS, will open the forum on Friday Evening. On Saturday the keynote address will be given by Father Robert Marva, OFM, Cap followed by six breakout sessions. The cost for the entire event is only $50.00 with a discounted rate of $45.00 each for ten or more participants from a parish. More information concerning registration will be in the next memorandum.
PASTORAL MINISTRY OFFICE

2015-2016 SALARY GUIDELINES FOR LAY ECCLESIAL MINISTERS
The Pastoral Ministry Office has available a recommended 2015-2016 salary guidelines for lay ecclesial ministers. For a copy see our website: http://www.dioceseofcleveland.org/parishlife/pastoralministry/ or email the office pastoralministry@dioceseofcleveland.org

JOB RESOURCE FOR LAY ECCLESIAL MINISTERS AND PARISHES
The Pastoral Ministry Office can assist those who are seeking positions in parishes, as well as those who are looking for a lay ecclesial minister for their parish. Confidentiality is maintained at all times. Please call the office at 440-943-7672 or email pastoralministry@dioceseofcleveland.org if you would like more information.

EVANGELIZATION OFFICE

JOYFULLY GIFTED - SPIRITUAL GIFTS DISCERNMENT PROCESS
Joyfully Gifted Retreats have begun. The parish communities of St. Mary, Wooster, St. Martin of Tours, Valley City, St. Aloysius, Cleveland, St. John Vianney, Mentor and St. Mark, Cleveland, St. John Neumann & St. Joseph, Strongsville, St. Edward & St. Lucy, Middlefield, and St. Peter, North Ridgeville have had retreats. These parishes have already begun to see the fruits of this gift discernment process.

To find out more information or to begin scheduling your parish Joyfully Gifted event, see the evangelization website at www.dioceseofcleveland.org/evangelization/joyfullygifted. This is an exciting opportunity to help form and equip parishioners to live their baptismal call, and with the support of Rooted in Faith funds, this makes it accessible for all!

For those who did not have an opportunity to attend but wish to learn more in person please contact Terrie Baldwin at (216) 696-6525, ext. 2540 or tbaldwin@dioceseofcleveland.org.

STEWARDSHIP & EVANGELIZATION CONFERENCE
Save the Date: Saturday, 7 November 2015 from 8:30 a.m. to 3:30 p.m. for this year’s Stewardship and Evangelization Conference to be held at Holy Family in Parma. This event will feature two inspirational keynote speakers: Dr. Brian Starks PhD, Professor of Sociology at Kennesaw State University for stewardship speaking on “Mission vs. Maintenance” and Dr. Mary Amore PhD, Executive
Director of Mayslake Ministries for evangelization speaking on a “Personal Relationship with Jesus Christ”.

Here is a list of the evangelization breakouts:

**ALPHA: Discovering Faith in Jesus Christ**

**Evangelization: Let’s Get Going** (Terrie Baldwin, Diocese of Cleveland)

**Unconditionally: A Parish Mission** (Greg Wasinski, Let Me Be Ministries)

**Living the Eucharist: Lenten Mission Program** (Fr. Ken Boyack, Paulist Evangelization Ministries)

**Creating an Evangelizing Parish: Practical Resources** (Fr. Ken Boyack, Paulist Evangelization Ministries)

**Adult Faith Formation: Effective Programs and Practices** (Panel Presentation and Conversation)

**Catholics Returning Home: Effective Program Practices** (Panel Presentation and Conversation)

**Landings: Welcoming Returning Catholics** (Pat Watson, Paulist Evangelization Ministries)

Additional descriptions and registration will begin online 15 September 2015 at [www.dioceseofcleveland.org/evangelization](http://www.dioceseofcleveland.org/evangelization).

**LIVING THE EUCHARIST**

Living the Eucharist, developed by Paulist Evangelization Ministries, is parish-based program designed to help revitalize parish life and spirituality through a more profound experience of Sunday Mass. It helps the entire parish—adults, teens, and families—grow in their Catholic faith and live more fully as disciples of Jesus. The program runs during Lent for three years. Parishioners can take part in adult and teen faith-sharing groups, family activities, devotional and catechetical Lenten readings, and a prayer campaign. The multimedia program materials are comprehensive, proven, and easy to use. For more information, see [http://www.livingtheeucharist.org/learn-about-living-the-eucharist/](http://www.livingtheeucharist.org/learn-about-living-the-eucharist/) or contact Terrie Baldwin in the Evangelization Office or come to the Stewardship and Evangelization Conference to learn more.

**EVANGELIZATION PROGRAMS**

To find out about more about evangelization, getting started, the latest approaches, programs or processes for your parish community please see the website at [www.dioceseofcleveland.org/evangelization](http://www.dioceseofcleveland.org/evangelization) or contact Terrie Baldwin in Office of Evangelization for any additional questions or support at (216) 696-6525 or (800) 869-6525, ext. 2540 or tbaldwin@dioceseofcleveland.org.
MARRIAGE & FAMILY MINISTRY

WEBSITE
Visit our website at http://ccdocle.org/mfm for Pre-Cana days, NFP classes, Parenting classes, Couple Ministry, Bereavement and Compassion & Care trainings, divorce recovery groups, Ministry to the Sick and Caregivers and more or call Jane at 216-334-2978. Also, find and like us on Facebook at www.facebook.com/clevelandmarriageandfamily to stay current with marriage & family news and events.

PREPARE & ENRICH TRAINING
For: Priests & deacons who have not yet been trained or would like a refresher course.
Date & Time: Two Saturdays, Sept. 26 and Oct. 3, 2015, from 9:30 a.m. – 12:30 p.m. (both required)
Place: Center for Pastoral Leadership
Cost: $175 for new trainee. $25 for refresher course.
Registration: Call Ginny Deeks 216-334-2972 or email gedeeks@ccdeocle.org

FAMILY PERSPECTIVES
Family gospel insights and intercessions for each Sunday are included in the Family Perspectives and General Intercessions flyer for the month of October 2015 (published a month in advance).

WORLD MEETING OF FAMILIES
Visit http://www.worldmeeting2015.org/ for the latest news on the World Meeting of Families Sept. 22-27, 2015 in Philadelphia, PA. The theme: Love is Our Mission: The Family Fully Alive! We will also be posting on our Facebook page. Take a look and like us! Catechesis is here. Parish resources may be found here and includes prayers, Mass Intercessions, monthly homily themes, and bulletin announcements. The August theme “Choosing Life” is printed in the bulletin postings to this memo.

FAMILY SYNOD
The global Synod on the Family will take place at the Vatican October 4-25, 2015 with the theme of “The Vocation and Mission of the Family in the Church and in the Contemporary World.” The Instrumentum Laboris is posted here and more information from the USCCB here.
MARRIAGE PREPARATION and PARISH PRE-CANA DAYS

Our website at http://ccdocle.org/marriage-and-family-ministry/marriage/engaged-couples lists marriage preparation options. Pre-Cana sessions that are held at parishes and retreat centers can be found at http://ccdocle.org/program/pre-cana. Parishes are invited to advertise on our website. Call or email Jane at 216-334-2978 or jschwendeman@ccdocle.org.

PREP® RELATIONSHIP SKILLS WORKSHOP FOR ENGAGED AND MARRIED COUPLES

PREP fulfills the Pre-Cana requirement for engaged couples and offers enrichment to married couples.

Date & Time: Sunday, October 11, 2015, 8:30 a.m. – 4:30 p.m., register by October 2

Place: Sacred Heart, 272 Broad St., Wadsworth, Oh 44281 (noon Mass)

Cost: $95 per couple. For more information, call 216-334-2978.
Online registration form at PREP

CANA II REMARRIAGE PREPARATION

A marriage preparation series for couples in which one or both have been married before, or one or both will become a stepparent. Includes Active Parenting for Stepfamilies series on subsequent evenings.


Date & Time: Saturday, October 3, 2015, 8:30 a.m. – 5:30 p.m. - Cana II session
Active Parenting Series – Thursdays, Oct. 8, 15, & 22, 2015 from 6:30 – 9:00 p.m. also at St. Joseph in Strongsville
Cost: $95 per couple Saturday only; $125 for Cana II plus Active Step-Parenting series. Already married stepparents are also welcome to register for Active Step-parenting for only $30.
Register at: http://ccdocle.org/program/cana-ii

SACRED STEPS TO PEACE / CATHOLIC DIVORCE RECOVERY

The Department for Marriage and Family Ministry is featuring a Catholic Divorce Recovery Program entitled Sacred Steps to Peace. The Sacred Steps General Meeting is held on the third Friday of each month, with a focus on spiritual healing and growth through education, discussion and reflection on Scriptures and Church teachings. A “Working on the Steps” group meets the first and third Thursday of each month, and is guided by a team in a support group format, using prayer, exercises and a workbook as a pathway to divorce recovery. The fall program begins Friday, September 18, 6:30 – 8:30 p.m., at St. Joseph Church, 12700 Pearl Road, Strongsville, Ohio 44136. Register online at Sacred Steps to Peace, or call 216-334-2978.
**Date & Time:** The **third** Friday of each month, 6:30 – 8:30 p.m. – Sacred Steps General Meeting
**First** and **third** Thursday of each month from 7:00 – 8:30 p.m. - Working the Steps Support Group (optional)

**ENGAGED ENCOUNTER**
Catholic Engaged Encounter is a comprehensive weekend of marriage preparation held three times a year at the St. Leonard Retreat Center, 4076 Case Road, Avon, Ohio 44011. For questions call Rita & Denny, 440-572-8954. Cost is $185 per couple. The next 2015 weekend is October 23-25. Visit their website for more information and to register – [www.clevelandencounter.com](http://www.clevelandencounter.com).

**WORLDWIDE MARRIAGE ENCOUNTER**
MARRIED COUPLES - Do you know that more than 1,500,000 couples in over 92 countries have experienced a Worldwide Marriage Encounter Weekend? They found something worth passing on. The next weekend is scheduled for October 16-18, 2015 at the Cambria Suites, Uniontown. For more information call Scott or Lori at 330-305-9963 or visit [www.wwme.org](http://www.wwme.org)

**RETOUVAILLE**
Retrouvaille is a three-month program to help couples struggling in their marriages. It has three phases, starting with a weekend experience in which couples learn to re-establish communication and to gain new insights into themselves as individuals and as a couple. Post sessions are held over a period of 12 weeks to further develop and enhance the techniques learned on the weekend. A support group is available offering interaction with other couples who are striving to improve their relationship.

**Dates:** September 11-13, 2015.
**Location:** Fairfield Inn & Suites, Beachwood, Ohio
**Registration:** Call Diane and Al Miskinis, email Cleveland@retrouvaille.org or call 800-470-2230 or 330-665-3506. For more information go to their website: [www.helpourmarriage.com](http://www.helpourmarriage.com)
DIOCESAN SOCIAL ACTION

"FAIRNESS AND FORGIVENESS: A FORUM ON THE DEATH PENALTY

In response to Pope Francis' call for a Year of Mercy, the Diocesan Social Action Office is hosting "Fairness and Forgiveness: A Forum on the Death Penalty" during Respect Life month.

Speakers include Judge John Russo and Judge Michael Donnelly, both on the Cuyahoga County Common Pleas Court and members of the Ohio Supreme Court Task Force on the Death Penalty; Ricky Jackson, a recent exoneree; Melinda Dawson, a family member of a murder victim; and Charles Keith, the brother of a falsely accused man who is still in jail.

Fairness & Forgiveness:
A Forum on the Death Penalty
Oct. 3, 2015, 9am-1pm, St. Ignatius Parish
10205 Lorain Ave. Cleveland 44111
http://ccdocle.org/events/fairness-and-forgiveness-a-forum-on-the-death-penalty

Miscellaneous

SPEAKER AVAILABLE ON THE CURRENT PERSECUTION OF CHRISTIANS IN THE HOLY LAND.

“Hearing the Call of the Mother Church”
Christian peoples in the Holy Land are under persecution. They once represented 18% of the population and now make-up only (two) 2%. It is an opportunity to hear firsthand and from the Church’s perspective about the situation of Christians in the Holy Land; who they are, why they are leaving, and how we as the wider Church body can help.

Sir Jeffrey Abood is the education master for the Cleveland section of the Equestrian Order of the Holy Sepulchre of Jerusalem. This is an ancient Order approved centuries ago by the Vatican. Please contact: Sir Jeffrey Abood, KCHS, 1-330-612-7968 or jabood@att.net.

COAR PEACE MISSION ANNUAL BENEFIT

For 35 years, COAR, the Community Oscar A. Romero, has been a refuge for children in need in El Salvador.

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Join us to celebrate! Honoring the past, present, and future, we celebrate Blessed Romero’s sacrifice (beatified May 23rd), the sacrifices of the Musca Family, (this year's honorees), and the future that both have given to the COAR children.

**Date & Time:** Saturday, October 3, 2015, 5pm Vigil Mass - 6:30 9:00 p.m. Heavy hors d’oeuvres & Cocktails

**Place:** Center for Pastoral Leadership, 28700 Euclid Avenue, Wickliffe, OH 44092. Mass in Resurrection Chapel & Reception in the Founder's Room

**Cost:** $75 Per Person ($50 deductible), $500 - Sponsor, $1,000 - Patron, $3,000 - Underwriter, $5,000 Benefactor

Tickets can be purchased at the door or you can RSVP by September 25th to: 440-943-7615 or coarpm@gmail.com or www.coarpeacemission.org

If you cannot attend but wish to make a donation please send your contribution to:
COAR Peace Mission, 28700 Euclid Avenue, Wickliffe, OH 44092. Or visit our website: www.coarpeacemission.org

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**Samaritan Ministry of St. Malachi Parish** is again sponsoring an **Addiction Awareness Workshop**, a one-day program of education on alcoholism and substance abuse. The program is especially designed to help priests, deacons, pastoral ministers, religious, spiritual directors as well as family, parish and community members develop a deeper understanding of alcoholism/addiction and its effects on an individual’s life and the lives of family members.

Topics include: addiction/alcoholism as a brain disease; effects of drinking/using on others; treatment options; 12-Step programs of recovery; resources in the community. Participants are encouraged to make themselves available as resource persons in their local parish or community.

The **Addiction Awareness Workshop** is free of charge. Participants are welcome to bring a lunch. PB & J sandwiches, snacks and beverages will be provided. The one-day program will be held on
Saturday, October 24, 2015, from 9:00 a.m. to 4:00 p.m., in the St. Malachi Center 2416 Superior Viaduct), near W. 25th and Detroit; Cleveland, OH 44113. For further information or to pre-register, please contact Judy Stowe (440/250-9959 or judystowe@gmail.com) or St. Malachi Parish (216/861-5343 or www.stmalachi.org or email: rectory@stmalachi.org).

HEALTHCARE PROFESSIONALS FOR DIVINE MERCY

Doctors, nurses, and health care professionals are invited to attend a special conference on bioethics and recognizing the role that spirituality plays for medical professional and the healing of patients. “Healthcare Professionals for Divine Mercy” (an apostolate of the Marians of the Immaculate Conception) are having a Cleveland conference on medicine, bioethics and spirituality for healthcare providers on October 21st and 22nd at the Banquet center of St. Noel parish in Willoughby Hills. Bishop Lennon will celebrate the opening Mass and Bishop Gries will celebrate and closing with a White Mass. World renown speakers will be in attendance. Education credits will be provided by St. Vincent Charity Medical Center. There is a fee scale. To find out more go to www.thedivinemercy.org/cleveland. You can register by calling 1-800-462-7426. Questions, contact Dr. Ron Sobecks at 216-312-4172.