

MEMO

Meeting with Reverend Dan Clark and  
Reverend Tom Gentile  
April 14, 1987

Frs. Clark and Gentile met with Fr. Fichteman to discuss the possibility of Fr. Clark going to SS. Simon & Jude as part-time associate pastor. Fr. Fichteman reviewed where Fr. Clark had been in the last year with respect to his ministry. After his leave of absence he began once again seeing Dr. O'Connor on a regular basis and is completing two units of CPE—one in the fall and one in the spring. He seems to be doing well and has been living and helping out as chaplain with the Holy Cross Brothers at Holy Cross High School. His commitment to the brothers is to preside at Eucharist on a daily basis. Dan has also been helping out in parishes on weekends. This has included St. Athanasius, SS. Simon & Jude and now Incarnation.

Some of the problems that Dan continues to encounter involve: over-identification with individuals to whom he has ministered; a difficulty in time management—finding himself over-committed with respect to time; and, sometimes a reluctance to assume the role of priest.

The plans at this time are that Dan will continue on as Catholic chaplain at Highland Baptist Hospital, spending approximately three hours per day, two times a week at the hospital. He will report in this regard to Chaplain Jim Pollard. (This seems in conflict with the discussion between Fr. Clark and Rev. Jensen when Fr. Clark said he would like to spend two full days at the hospital. This discrepancy will have to be clarified.) In addition, Fr. Clark will continue to see Dr. O'Connor on a "maintenance schedule."

Fr. Clark's duties at SS. Simon & Jude will be delineated in a job description that will be written by Fr. Clark and agreed upon by Fr. Gentile and submitted to Fr. Fichteman. The need for regular direction and affirmation for Fr. Clark was then discussed. It was agreed that Fr. Clark would write a weekly reflection and submit it to Fr. Gentile for a discussion. In addition, Fr. Clark will meet with the staff at SS. Simon & Jude on a monthly basis.

Duties to be included in Fr. Clark's job description will be hospital visits (Fr. Clark will visit parishioners in downtown hospitals and Fr. Gentile those in outlying hospitals.); Fr. Clark will participate in Communion Calls and coordinate the parish's outreach to Melrose Manor Nursing Home. He will also work with the Liturgy Committee at SS. Simon and Jude and be part of an R.C.I.A. team. Fr. Gentile said that he will deal with the school himself.

Fr. Fichteman then mentioned the diocese's concern over Fr. Clark's keeping a low profile with school children. Fr. Gentile said that he understood this need and will be vigilant concerning it.

It was also agreed that Fr. Fichteman would have periodic meetings with Frs. Gentile and Clark to determine how things are going. The first one of these will be held approximately six months after Fr. Clark's arrival, probably sometime in January.

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Unredacted

The following payment schedule is proposed:

SS. Simon & Jude will pay two-thirds of Fr. Clark's salary; room and board; Continuing Education and retreat fees.

The diocese will pay one-third of Fr. Clark's salary and his health insurance. This payment will be in return for services rendered to Highland Baptist Hospital.

Finally, it was agreed that Fr. Clark's appointment to SS. Simon & Jude would become effective June 10, 1987.

Reverend William L. Fichteman *WF*  
Director  
Office of Clergy Personnel