## O'CONNOR, MALONEY & COMPANY, P.C.

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## REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

December 1, 2010

Most Reverend Robert J. McManus
Roman Catholic Bishop of Worcester

We have audited the accompanying combined statements of financial position of the Roman Catholic Bishop of Worcester (a Corporation Sole) (the "Diocese") as of August 31, 2010 and 2009, and the related combined statements of activities and cash flows for the years then ended. These financial statements are the responsibility of Diocesan management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the combined financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Roman Catholic Bishop of Worcester (a Corporation Sole) as of August 31, 2010 and 2009, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

O'Connar Maloney and Company
Certified Public Accountants

## ROMAN CATHOLIC BISHOP OF WORCESTER (A CORPORATION SOLE) COMBINED STATEMENTS OF FINANCIAL POSITION AUGUST 31, 2010 AND 2009

## **ASSETS**

	2010	2009
Cash and Cash Equivalents Investments Accounts Receivable, Net Loans Receivable, Net Other Receivables Other Assets Land, Buildings and Equipment, Net Bond Issue Costs, Net  Total Assets	9,586,194 57,782,070 5,689,876 13,796,864 320,276 367,904 11,140,783 141,375	8,750,531 59,606,345 6,053,805 13,269,886 354,201 373,880 11,630,685 147,753
LIADUITICO AND NET AGO		
LIABILITIES AND NET ASSI	=18	
Liabilities		
Accounts Payable and Accrued Expenses Deferred Revenue Diocesan Expansion Fund Deposits Payable Deferred Tuition and Fees Annuities Payable Funds Held For Others Other Liabilities Bonds Payable	11,226,343 2,197,084 45,024,881 4,392,451 3,641,603 1,274,015 21,506 2,735,000	10,894,213 1,731,129 46,317,405 4,853,518 3,795,622 1,488,268 97,963 2,840,000
Total	70,512,883	72,018,118
Net Assets		
Unrestricted Temporarily Restricted Permanently Restricted Total	1,951,657 24,904,554 1,456,248 28,312,459	1,790,364 24,922,356 1,456,248 28,168,968
Total Liabilities and Net Assets	98,825,342	100,187,086

See accompanying notes to financial statements.

## ROMAN CATHOLIC BISHOP OF WORCESTER (A CORPORATION SOLE)

## COMBINED STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED AUGUST 31, 2010 AND 2009

•	2010				20	009		
Support and Revenue	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Contributions:								
Partners in Charity		4,807,782		4 007 700		1 000 100		4 000 400
Bequests	132,781	4,007,702		4,807,782	70.045	4,822,180		4,822,180
Tuition and Fees	13,796,093	•		132,781	72,215			72,215
Cemetery Fees		42.200		13,796,093	15,593,809	***		15,593,809
Central Administration:	1,089,629	43,388		1,133,017	1,139,624	59,648		1,199,272
Cathedraticum	0.440.000		•					
	2,112,962			2,112,962	2,221,829			2,221,829
Priest Retirement Assessments	662,767			662,767	684,608			684,608
Insurance Program, Net	602,711	•		602,711	737,622			737,622
Investments:								
Investment Income	2,019,404	662,224		2,681,628	2,426,344	679,663		3,106,007
Gain (Loss) on Investments	489,448	219,297		708,745	(144,730)	(51,584)		(196,314)
Unrealized Gain (Loss) on Investments	1,873,871	392,679		2,266,550	(1,056,759)	(2,525,064)		(3,581,823)
Gain on Property Sales	862			862				-
Other Revenues, Expenses	(367,905)	172,781		(195,124)	(253,253)	189,691		(63,562)
Use of Funds as Designated								` , ,
Restricted Funds Released	•	(6,315,953)		(6,315,953)		(6,700,047)		(6,700,047)
Support of Ministries and Education	4,822,180			4,822,180	4,893,101			4,893,101
Cemetery Improvements	125,412			125,412	269,612			269.612
Capital Campaign Commitments	729,338			729,338	687,940			687,940
Donor Designated Support of Ministries	125,768			125,768	310,006	•	• •	310,006
Endowment Commitments	513,255		·	513,255	539,388	·		539,388
Total	28,728,576	(17,802)		28,710,774	28,121,356	(3,525,513)		24,595,843

(Continued . . .)

## ROMAN CATHOLIC BISHOP OF WORCESTER (A CORPORATION SOLE) COMBINED STATEMENTS OF ACTIVITIES (CONTINUED) FOR THE YEARS ENDED AUGUST 31, 2010 AND 2009

	<u> </u>		110			20	109	
Expenses	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Programs:								
Social Service Programs Priestly Care Religious Development Education Diocesan Cemeteries Communications Diocesan Expansion Fund: Interest on Deposits General Administration Provision for Doubtful Accounts Use of Designated Funds Capital Campaign Commitments Use of Restricted Funds as Designated Annuity and Endowment Expenses	1,190,964 3,041,121 938,118 14,319,471 1,288,135 216,199 2,104,676 2,239,416 1,900,000 (39,178) 729,338 125,768			1,190,964 3,041,121 938,118 14,319,471 1,288,135 216,199 2,104,676 2,239,416 1,900,000 (39,178) 729,338 125,768	1,247,924 3,056,340 919,548 15,748,553 1,373,035 210,915 2,790,710 1,864,711 400,000 63,413 687,940 310,006			1,247,924 3,056,340 919,548 15,748,553 1,373,035 210,915 2,790,710 1,864,711 400,000 63,413 687,940 310,006
Total	<u>513,255</u> 28,567,283		<del></del>	513,255	539,388		<del></del>	539,388
Increase (Decrease) in Net Assets	161,293	(17,802)		28,567,283 143,491	<u>29,212,483</u> (1,091,127)	(3,525,513)		<u>29,212,483</u> (4,616,640)
Net Assets, Beginning	1,790,364	24,922,356	1,456,248	28,168,968	2,881,491	28,447,869	1,456,248	32,785,608
Net Assets, Ending	1,951,657	24,904,554	1,456,248	28,312,459	1,790,364	24,922,356	1,456,248	28,168,968
See accompanying notes to financial statements.								

(Concluded)

## ROMAN CATHOLIC BISHOP OF WORCESTER (A CORPORATION SOLE) COMBINED STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED AUGUST 31, 2010 AND 2009

## **INCREASE (DECREASE) IN CASH**

	2010	2009
Cash Flows from Operating Activities		
Increase (Decrease) in Net Assets	143,491	(4,616,640)
Adjustments to Reconcile Increase (Decrease) in Net Assets to Net Cash Used in Operating Activities:		
Depreciation Expense Amortization of Bond Issue Costs Investment (Gains) Losses (Increase) Decrease in Accounts Receivable, Net (Increase) Decrease in Loans Receivable, Net (Increase) Decrease in Other Receivables (Increase) Decrease in Other Assets Increase (Decrease) in Accounts Payable and Accrued Expenses Increase (Decrease) in Deferred Revenue Increase (Decrease) in Diocesan Expansion Fund Deposits Payable Decrease in Annuities Payable Decrease in Deferred Tuition and Fees Decrease in Funds Held For Others Increase (Decrease) in Other Liabilities	475,150 6,378 (2,975,295) 363,929 (526,978) 33,925 5,976 332,130 465,955 (1,292,524) (154,019) (461,067) (214,253) (76,457)	475,150 6,378 3,778,137 (357,624) 986,511 (13,639) (125,619) (770,242) (125,695) 1,452,259 (155,812) (938,323) (398,222) 25,763
Total Adjustments	(4,017,150)	3,839,022
Net Cash Used in Operating Activities	(3,873,659)	(777,618)
Cash Flows from Investing Activities	,*	
Increases in Land, Buildings and Equipment Decreases in Land, Buildings and Equipment Net Sale (Purchase) of Investments Net Cash Provided by (Used in) Investing Activities	14,752 4,799,570 4,814,322	(801,907) 20,284 (1,553,270) (2,334,893)
Cash Flows from Financing Activities		
Repayments of Bonds Payable	(105,000)	(105,000)
Net Increase (Decrease) in Cash and Equivalents	835,663	(3,217,511)
Cash and Equivalents, Beginning	8,750,531	11,968,042
Cash and Equivalents, Ending	9,586,194	8,750,531
See accompanying notes to financial statements.		<del> </del>

## Note 1. Organization

The combined financial statements have been prepared on the accrual basis of accounting and include all administrative and program offices and departments of the Diocese which are either located at the Diocesan Central Administration or come under its direct jurisdiction. The combined financial statements also include the accounts of The Diocesan Expansion Fund, Central Catholic Schools, The Catholic Free Press and Diocesan Cemeteries.

The accompanying financial statements exclude Diocesan parishes, parish cemeteries and schools, and Catholic Charities. These activities may or may not be separately incorporated under civil law. However, each is an operating entity distinct from the Diocesan Central Administration, maintains separate accounts, and carries on its own services and programs.

The Central Catholic Schools include St. Peter-Marian Junior/Senior High School, Holy Name Junior/Senior High School, St. Bernard's High School and St. Peter Elementary School. Total student enrollment was 2,074 in 2010 and 2,271 in 2009.

## Note 2. Summary of Significant Accounting Policies

The Diocese presents its financial statements in accordance with U.S. generally accepted accounting principles which requires classification of net assets and revenue, expenses, gains and losses based on the existence or absence of donor-imposed restrictions. It requires that the amounts for each of three classes of net assets - permanently restricted, temporarily restricted and unrestricted be displayed in a statement of activities.

Contributions are reported as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Net assets are typically restricted for various operating activities of the Diocese, such as the promotion of educational and evangelical activities.

## Note 2. Summary of Significant Accounting Policies (cont.)

Permanently restricted net assets are subject to donor imposed stipulations that they be maintained by the Diocese in perpetuity. Generally all or part of the income can be used for specific purposes.

Unconditional promises to give with due dates scheduled after the balance sheet date are shown as increases in temporarily restricted net assets and are reclassified to unrestricted net assets when the related purpose or time restrictions are met. The Diocese's policy with respect to unconditional promises not received by the scheduled due date is to imply a new time restriction of one additional year. Promises to give, subject to donor-imposed stipulations that the corpus be maintained permanently, are recognized as increase in permanently restricted net assets. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value at the date of gift. Contributions to be received after one year are discounted at rates commensurate with the risks involved. Amortization of the discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Management uses estimates and assumptions in preparing financial statements in accordance with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could vary from the estimates that were used.

The Diocese considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Investments are stated at fair value based on quotations from a national securities exchange or at redemption value for non-traded securities. Unrealized gains and losses are allocated to unrestricted assets. U.S. generally accepted accounting principles established a single definition of fair value, with a framework for measuring fair value and an expansion of disclosure requirements regarding assets and liabilities measured at fair value. They also require fair value to be determined as the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date (Note 4). Investments are based on quoted market prices in active markets for identical assets and liabilities.

## Note 2. Summary of Significant Accounting Policies (cont.)

Land, Buildings and Equipment are stated at cost and depreciated on the straight-line method over the estimated useful lives of the assets. Land, Buildings and Equipment consist of:

	2010	2009
Land, Buildings and Improvements	22,613,108	22,613,108
Equipment	1,150,431	1,150,431
Furniture and Fixtures	87,645	87,645
	23,851,184	23,851,184
Less: Accumulated Depreciation	12,710,401	12,220,499
Net	11,140,783	11,630,685

Bond Issue Costs are stated net of accumulated amortization of \$49,960 and \$43,582 at August 31, 2010 and 2009, respectively. Amortization is calculated on the straight-line method over thirty years.

The Diocesan Central Administration does not have a defined pension program covering the priests. It does provide an annual subsidy based on available current funding (Note 9). The Diocesan Central Administration provides a pension plan which covers all eligible lay people employed directly by the Diocese (Note 10).

Twenty percent (20%) of the proceeds from the sale of crypts and lot sales is set aside for perpetual care. The perpetual care fund is treated as a sacred trust, held in the name of the Roman Catholic Bishop of Worcester (a Corporation Sole), the interest only to be used for the upkeep of the lots and crypts.

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Fundraising expenses were \$608,313 in 2010 and \$276,969 in 2009.

Advertising Costs are expensed as incurred and totaled \$53,302 in 2010 and \$77,929 in 2009.

The Diocese is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes is required. Donors may deduct contributions made to the Diocese within the Internal Revenue Code regulations. There are no uncertain tax positions and income tax returns remain subject to examination by major tax jurisdictions for the standard three-year statute of limitations.

### Note 3. Accounts and Loans Receivables

Accounts Receivable are stated net of an allowance for doubtful parish assessments of \$2,016,571 and \$1,562,189 at August 31, 2010 and 2009, respectively. Loans Receivable are stated net of an allowance for doubtful loans of \$2,419,940 and \$919,940 at August 31, 2010 and 2009, respectively.

### Note 4. Investments

In determining fair value, the Diocese uses various valuation approaches. U.S. generally accepted accounting principles establishes a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and maximizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the Diocese. Unobservable inputs reflect the Diocese's assumption about the inputs market participants would use in pricing the asset or liability developed on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 – Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that the Diocese has the ability to access. Valuation adjustments and block discounts are not applied to Level 1 securities. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these securities does not entail a significant degree of judgment.

Level 2 – Valuations based on quoted prices in the markets that are not active or for which all significant inputs are observable, either directly or indirectly.

Level 3 – Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

The Diocese does not currently hold investments within Level 3.

## ROMAN CATHOLIC BISHOP OF WORCESTER (A CORPORATION SOLE)

## NOTES TO COMBINED FINANCIAL STATEMENTS AUGUST 31, 2010 AND 2009

## Note 4. Investments (cont.)

The following is a summary of cost and fair values of investments at August 31:

	20	010	2009		
	Cost	Fair Value	Cost	Fair Value	
Level 1					
Money Market Funds Government Debt Securities Domestic Corporate Stock Foreign Corporate Stock	28,386 6,997,052 16,989,948 5,583,382 29,598,768	28,386 7,073,487 17,131,588 5,091,017 29,324,478	3,129,724 5,056,038 15,368,317 3,771,345 27,325,424	3,129,724 4,905,940 16,294,506 5,757,604 30,087,774	
Level 2					
Corporate Debt Securities Preferred Stocks	25,254,713 1,250,000	27,191,892 1,265,700	28,378,649 1,250,000	28,486,069 1,032,502	
	26,504,713	28,457,592	29,628,649	29,518,571	
Total	56,103,481	57,782,070	56,954,073	59,606,345	

The Diocese's investments, recorded at fair market value, have been categorized based upon a fair value hierarchy in accordance with U.S. generally accepted accounting principles.

The investments had unrealized gains (losses) of \$2,266,550 and (\$3,581,823) for the years ended August 31, 2010 and 2009, respectively.

The Diocese invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and such changes could materially affect the amounts reported in the statement of financial position.

## Note 5. Central Insurance Program

A Central Insurance Program is operated by the Diocesan Central Administration in an effort to secure uniformity and adequacy of coverage at minimum cost for all the institutions and parishes of the Diocese. This coverage extends to all insurance risks. Fire and extended coverage and general liability are written on a self-insured basis on the first \$50,000 of each loss with an aggregate of \$450,000; losses in excess of this amount are covered by the insurance carrier. Claim expense paid by the Diocesan Central Administration under the terms of coverage amounted to \$263,887 in 2010 and \$410,598 in 2009.

## Note 6. Diocesan Expansion Fund

The Diocesan Central Administration operates the Diocesan Expansion Fund (DEF) as an independent, self-supporting, revolving fund. In connection with Diocesan policy, a Board of Governors is charged with the responsibility for recommending all loans, all interest rates and generally monitoring all of the activities of the fund.

As with most large dioceses, the Diocese has in operation a central financing program. At August 31, 2010, interest at 3.75% is paid on savings accounts, and interest at 7% is charged on loans. The interest differential is designed to enable the Diocese to cover administrative costs and losses on collection. Outstanding loans to parishes and institutions amounted to \$16,216,804 and \$14,189,826 at August 31, 2010 and 2009, respectively.

Loans totaling \$4,094,709 and \$3,880,449 as of August 31, 2010 and 2009, respectively, were accounted for on a non-accrual of interest basis. The difference between interest income that would have been recorded under the original terms of the loans and actual interest income recorded for these loans for the years ended August 31, 2010 and 2009 was approximately \$107,057 and \$93,025, respectively.

The following is a summary of DEF assets and liabilities, including interfund receivables and deposits payable, at August 31:

	2010	2009
Cash and Cash Equivalents	2,640,957	2,201,944
Investments	22,109,664	25,372,497
Receivables, Net	39,585,591	36,209,083
Total Assets	64,336,212	63,783,524
Deposits Payable	(56,118,365)	(56,893,823)
Fund Balance/Net Assets	8,217,847	6,889,701

## Note 7. Annuities Payable

The Diocese has entered into several charitable gift annuity agreements with various contributors. Cumulative amounts received under these agreements totaled \$6,353,513 through August 31, 2010. The agreements call for the Diocese to make annuity payments over the lives of the donors or their designated beneficiaries at rates ranging from 7% to 11%. Future annual amounts the Diocese was committed to pay totaled \$3,641,603 and \$3,795,622 at August 31, 2010 and 2009, respectively.

The present value of the total future payments anticipated to be made under these agreements is reported as Annuities Payable in the accompanying statements of financial position. The present value has been determined using life expectancy and discount rates (ranging from 5.6% to 7.2%) as issued by the Internal Revenue Service. The change in value of this liability is \$154,020 in 2010 and \$155,812 in 2009 and is reported as revenue in the accompanying Statements of Activities.

## Note 8. Bonds Payable

Bonds Payable consist of variable rate demand revenue bond debentures issued through the Massachusetts Development Finance Agency dated October 1, 2002 that mature as follows:

Amount
110,000
110,000
110,000
110,000
115,000
2,180,000
2,735,000

The bonds bear interest at a rate, as determined by the Remarketing Agent, that would permit the sale of the bonds at par value. The rate shall not exceed 12% except under limited circumstances as described in the bond agreement. The Diocese has the option to convert the bonds to a fixed rate or redeem the bonds prior to maturity. At August 31, 2010, the rate was approximately .5%.

## Note 8. Bonds Payable (cont.)

Bond Sinking Fund requirements for each of the next five years are as follows:

Year Ending	Principal on Sinking Fund Installments
2011	110,000
2012	110,000
2013	110,000
2014	110,000
2015	115,000
Total	555,000

In addition to the above principal sinking fund requirements, the Diocese must make current monthly interest installments in amounts to be determined based on rates in effect during those periods.

The Diocese's interest expense was \$98,231 in 2010 and \$97,022 in 2009.

## Note 9. Priest Retirement Programs

The Diocese provides a subsidy for retired priests who are incardinated in the Diocese and had been in active ministry immediately prior to their retirement. The amount of this subsidy is set annually based on the current available funding. Funding is derived primarily from parish and agency assessments and Partners in Charity contributions.

The Partners in Charity campaign allocated \$500,000 in fiscal year 2010 and \$920,000 in 2009. Each priest received a stipend of \$1,832 per month during 2010 and \$1,722 in 2009. The total annual payment for these years was \$1,255,690 in fiscal year 2010 and \$1,320,862 in fiscal year 2009.

Retirement is mandatory at age 75 for all diocesan priests in active ministry for the Diocese.

The Diocese also provides certain health care benefits on a discretionary basis for retired priests. The cost of retiree health care benefits is paid by the Diocese.

## Note 9. Priest Retirement Programs (cont.)

Long-term custodial care expenses are funded in part by the Diocese and from a long-term care insurance policy. This policy pays a maximum of \$4,000 per month for 36 months after the first 60 days in residence in a skilled nursing facility. The first 60 days are paid by the Diocese. This insurance is funded primarily through assessments on the parish, department and agency where each priest is assigned in active ministry.

### Note 10. Lay Employees' Pension Plan

The Diocese provides a pension plan which covers all eligible lay people employed by the Diocesan Central Administration, Diocesan Cemeteries, The Catholic Free Press and the Central Catholic Schools. The plan includes a tax-sheltered annuity program paid entirely by the employee and a group annuity plan paid entirely by the Diocese. The tax-sheltered annuity provision of the plan provides that eligible employees may agree to a reduction in their earnings in an amount not less than 3%, in consideration for which the Diocese agrees to purchase individual annuities which are owned by the employee. Diocesan contributions to the plan totaled \$473,138 in 2010 and \$482,404 in 2009.

### Note 11. Commitments and Contingencies

Due to the nature of its operations, The Roman Catholic Bishop of Worcester, (A Corporation Sole), may be exposed to various liability claims for which it carries insurance. Management is not aware of any uninsured claims or other matters that would have a material effect on the financial statements or its liability coverage.

In the ordinary course of operations, the Diocese has, at various times, cash deposits with various local banks that are in excess of federally insured limits. The Diocese has not experienced any losses on its cash and cash equivalents.

Diocesan parishes, whose finances are not included in the accompanying financial statements, are an integral part of the Corporation Sole. Extraordinary financial obligations that are beyond an individual parish's ability to pay could occur and they could ultimately become the obligation of the Diocese.

At August 31, 2010, the Diocesan Expansion Fund had total open loan commitments outstanding of \$3,302,580.

## Note 12. Date Through Which Subsequent Events Have Been Evaluated

The Diocese has evaluated all material subsequent events from the end of the fiscal year through December 1, 2010, the date the financial statements were available to be issued.